

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this note finds you well. I wanted to take a moment to express my heartfelt thanks for [specific reason for gratitude]. Your support and kindness truly mean a lot to me.

I am grateful for our friendship and cherish the memories we've created together. [Optional: Mention a specific memory or experience that highlights your friendship.]

Thank you once again for being such a wonderful friend. I look forward to [mention any upcoming plans or hopes for the future, if applicable].

With love and appreciation,

[Your Name]