

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I just wanted to take a moment to say thank you! I really appreciate
[specific reason or event]. It meant a lot to me, and I'm grateful to
have you in my life.

Looking forward to [future plans or activities].

Thanks again!

Best,

[Your Name]