

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to express my heartfelt thanks for the wonderful [specify gift] you gave me. It was such a thoughtful gesture and truly brightened my day.

Your kindness and generosity are genuinely appreciated. [You may include a personal anecdote or specific detail about how you plan to use the gift].

Thank you once again for your thoughtful gift. I feel so grateful to have someone as generous as you in my life.

Warmest wishes,

[Your Name]