

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you well. I wanted to take a moment to express my heartfelt gratitude for [specific reason or occasion]. Your kindness and support truly mean a lot to me.

I cherish the moments we've shared and appreciate all the laughter and joy you bring into my life. [Include a personal anecdote or memory that reflects your friendship].

Thank you once again for being such a wonderful friend. I look forward to making more memories with you in the future!

With love,

[Your Name]