

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this letter finds you well. I am writing to express my heartfelt gratitude for [specific reason for gratitude]. Your support and kindness have truly made a difference in my life.

[Include a personal anecdote or memory that highlights your appreciation.]

Thank you once again for being such an incredible friend. I am truly lucky to have you in my life.

Warmest regards,

[Your Name]