

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[School's Name]
[School's Address]
[City, State, Zip]

Dear [Hiring Manager's Name],
I am writing to express my interest in the [Position Title] at [School's Name] as advertised on [Where You Found the Job Posting]. With my background in [Your Field/Subject] and [Number] years of teaching experience, I am confident in my ability to contribute positively to your team.

In my previous role at [Previous School/Organization], I successfully [Briefly Mention an Achievement or Responsibility that is Relevant to the Position]. My teaching philosophy centers on [Personal Teaching Philosophy or Approach], ensuring a nurturing environment conducive to learning.

I am excited about the opportunity to engage with students at [School's Name] and contribute to their academic growth. Thank you for considering my application. I look forward to discussing how my experience and passion for teaching can benefit your school.

Sincerely,
[Your Name]