

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Teacher's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Teacher's Name],

As you embark on this new chapter of your life, I want to take a moment to express my heartfelt gratitude for your guidance and support. Your dedication and passion for teaching have made a lasting impact on my life.

Thank you for believing in me and inspiring me to strive for excellence. You will be greatly missed, but I wish you all the best in your future endeavors!

Warmest wishes,
[Your Name]