

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Hiring Manager's Name]  
[School's Name]  
[School's Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [specific teaching position] at [School's Name] as advertised on [where you found the job posting]. With a [Degree] in [Your Major] from [Your University] and [number] years of teaching experience, I am excited about the opportunity to contribute to your esteemed institution.

Throughout my teaching career, I have developed a passion for [specific subject or grade level], focusing on creating engaging and interactive learning experiences that cater to diverse student needs. At [Previous School/Job], I implemented innovative teaching strategies that resulted in [specific achievement or improvement], demonstrating my commitment to student success and growth.

I am particularly drawn to [School's Name] because of [specific reason related to the school's mission, curriculum, or community involvement]. I believe that my values align closely with the school's ethos, and I am eager to be a part of a team that prioritizes [specific value or goal of the school].

In addition to my teaching skills, I am [mention any relevant skills related to communication, technology integration, or extracurricular involvement]. I am confident that these skills will enhance my ability to contribute positively to [School's Name] and support your students in their educational journey.

Thank you for considering my application. I look forward to the opportunity to discuss how my experiences and vision can align with the goals of [School's Name]. Please find my resume attached for further details on my background and accomplishments.

Sincerely,  
[Your Name]