

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [specific teaching position] at [School's Name], as advertised on [where you found the job posting]. With a [degree] in [subject] from [Your University] and [number] years of teaching experience, I am excited about the opportunity to contribute to your school community and inspire students to achieve their full potential.

Throughout my teaching career, I have successfully developed engaging lesson plans that cater to diverse learning styles while promoting a positive classroom environment. My hands-on experience with [specific teaching methods or technologies] has allowed me to create an interactive learning experience that fosters student engagement and critical thinking skills.

I believe in the importance of fostering strong relationships with students, parents, and colleagues. [Provide a brief example that highlights your ability to collaborate or communicate effectively.] My commitment to [specific educational philosophy or values relevant to the school] aligns with [School's Name]'s mission to provide an inclusive and comprehensive education.

I am particularly impressed by [mention something specific about the school, such as programs, initiatives, or achievements] and would be thrilled to contribute my skills and passion for education to your team. Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to the success of your students and the overall mission of [School's Name].

Sincerely,
[Your Name]