

****LEASE TERMINATION NOTICE TEMPLATE****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

Subject: Lease Termination Notice

I am writing to formally notify you of my intent to terminate the lease for the property located at [Property Address] effective [Termination Date]. As per the terms of our lease agreement, I am providing [30/60] days' notice.

I will ensure that the property is returned in the same condition as received, allowing for normal wear and tear. Please let me know a convenient time for the final walkthrough and to arrange the return of my security deposit.

Thank you for the opportunity to reside at [Property Address]. I appreciate your understanding.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]