

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Parole Board

[Address of the Parole Board]  
[City, State, Zip Code]

Dear Parole Board Members,

I am writing to provide a character reference for [Inmate's Full Name], who is currently incarcerated at TDCJ and is seeking parole. I have known [Inmate's First Name] for [duration of time you have known them] and have had the opportunity to witness [his/her/their] transformation during [his/her/their] time in prison.

During our interactions, [Inmate's First Name] has consistently demonstrated [positive qualities, such as responsibility, remorse, or personal growth]. [He/She/They] has taken part in [mention any programs, classes, or rehabilitation efforts], showing a commitment to bettering [himself/herself/themselves].

I believe that [Inmate's First Name] is ready to reintegrate into society and make a positive contribution. [He/She/They] has expressed [his/her/their] desire to [mention future goals, such as finding a job, reconnecting with family, or contributing to the community].

I kindly urge you to consider my recommendation for [Inmate's First Name]'s parole. I truly believe that with the right support, [he/she/they] can lead a productive and positive life outside of prison. Thank you for considering my perspective. I am happy to discuss this matter further if needed.

Sincerely,

[Your Name]  
[Your Relationship to Inmate, if applicable]