

[Your Name]  
[Your Address]  
[City, Postal Code]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, Postal Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific position] at [Company's Name], as advertised on [where you found the job posting]. I recently graduated from [Your University/Institution] with a degree in [Your Degree], and I am eager to begin my career in [Your Field/Industry] in Switzerland.

During my studies, I developed a solid foundation in [mention relevant skills or experiences], particularly through my [mention any relevant project, internship, or coursework]. I am enthusiastic about applying my knowledge in a practical setting, and I am especially drawn to [Company's Name] due to [mention something specific about the company or its values].

I am a proactive learner with strong [mention relevant skills], and I believe I would contribute positively to your team. I am particularly excited about the opportunity to [mention any specific project or aspect of the job that interests you].

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of [Company's Name]. I am available for an interview at your earliest convenience.

Sincerely,  
[Your Name]