```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: Spouse Visa Application
Dear [Consulate/Embassy Officer's Name],
1. **Introduction**
 - Statement of intent to apply for a spouse visa.
- Brief introduction of yourself and your spouse.
2. **Relationship Background**
 - Description of how you met.
- Timeline of your relationship (important dates).
- Engagement and marriage details.
3. **Supporting Documents**
- List of attached documents (marriage certificate, photos, joint bank
statements, etc.).
4. **Financial Stability**
- Brief statement of financial situation (employment, income, etc.).
5. **Future Plans**
- Discussion of future plans together (living arrangements, career
plans, etc.).
6. **Closing Remarks**
 - Expression of sincerity and hope for a positive outcome.
- Appreciation for their consideration.
Sincerely,
[Your Signature (if sending a hard copy)]
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[Your Printed Name]