

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Immigration Office/Consulate Name]  
[Office Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Spouse Visa Application for [Spouse's Name]

I am writing to formally request the approval of a spouse visa for my wife/husband, [Spouse's Name], who is currently residing in [Country]. We have been married since [Date of Marriage] and have shared many beautiful moments together.

We met in [Location] while [Brief Description of How You Met], and our relationship blossomed. We decided to marry on [Wedding Date] in [Wedding Location]. Since then, we have built a life together, and I would like to continue our journey in [Country].

Attached are the necessary documents to support this application, including:

1. Copy of marriage certificate
2. Evidence of our relationship (photos, correspondence, etc.)
3. Proof of my residency status in [Country]
4. Financial documents demonstrating my ability to support my spouse

I assure you that [Spouse's Name] and I meet all the requirements for this visa and will abide by all laws and regulations related to residency in [Country]. We are eager to begin our life together and contribute positively to our community.

Thank you for considering our application. We hope for a favorable response at your earliest convenience.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]