

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]

[Date]  
[Traffic Court or Relevant Authority's Name]  
[Office Address]  
[City, State, ZIP Code]

Subject: Dispute of Speeding Ticket [Ticket Number]

Dear [Recipient's Name or "To Whom It May Concern"],

I am writing to formally contest the speeding ticket issued to me on  
[Date of Ticket] for [Location]. The ticket number is [Ticket Number].

Upon reviewing the details, I believe there has been a mistake in the  
issuance of this citation. [Briefly explain the reason for your dispute,  
e.g., incorrect speed recorded, speedometer error, etc. Include any  
supporting evidence or witness information if applicable.]

I respectfully request a review of this ticket and consideration for its  
dismissal based on the information I have provided. I am happy to discuss  
this matter further or provide additional documentation if necessary.

Thank you for your attention to this matter. I look forward to your  
response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]