

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee/Specific Name if known],  
I hope this letter finds you well. My name is [Your Name], and I am currently a [Your Grade/Year] student at [Your School/University Name], majoring in [Your Major/Field of Study]. I am writing to formally request consideration for the [Name of Scholarship] that is offered by [Institution/Organization Name].

Due to [briefly explain your financial circumstances or challenges], I am in need of financial assistance to help support my education. Despite my efforts to secure funding through [mention any scholarships, part-time jobs, etc.], I find myself struggling to cover the costs of tuition and related expenses.

I am passionate about [briefly explain your academic interests, goals, or aspirations], and I have worked diligently to maintain a [mention your GPA or academic achievements]. Additionally, I have been involved in [mention any extracurricular activities, volunteer work, or leadership roles], which have helped me develop important skills and contribute positively to my community.

Receiving the [Name of Scholarship] would not only alleviate my financial burden but also allow me to focus more on my studies and achieving my academic and career goals. I am committed to making the most out of this opportunity and giving back to the community in the future.

Thank you for considering my application. I look forward to the possibility of your support and am happy to provide any additional information required. I appreciate your time and consideration.

Sincerely,  
[Your Name]  
[Your Student ID if applicable]  
[Your School/University Name]