

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee Name or Specific Person's Name if known],  
I am writing to apply for the [Scholarship Name] for the [academic year or term]. I am currently a [your current level, e.g., high school senior, undergraduate student, etc.] at [Your School/University Name] majoring in [Your Major/Field of Study].

I have always been passionate about [briefly describe your interest related to your field of study or career goals]. Throughout my academic journey, I have maintained a [your GPA or academic achievement] while participating in [mention relevant extracurricular activities, volunteer work, or internships].

Receiving this scholarship would greatly alleviate my financial burden and allow me to focus on my studies. I am committed to [describe any relevant goals or aspirations you have].

Thank you for considering my application. I look forward to the opportunity to further my education with the support of the [Scholarship Name].

Sincerely,  
[Your Name]