

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name or Specific Person's Name],
I am writing to apply for the [Name of Scholarship] for the [academic year/term]. As a [your current status, e.g., "junior in college majoring in biology"], I am committed to [briefly explain your academic/career goals].

I have maintained a [your GPA or academic standing] and have been involved in [mention any relevant extracurricular activities, volunteer work, or honors]. However, due to [briefly state your financial need or circumstances], I am seeking assistance to continue my education without financial burden.

I appreciate your consideration of my application and the opportunity to further my studies with your support. Thank you for your time.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]