

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee's Name]
[Scholarship Organization's Name]
[Organization's Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Scholarship Committee"],
I am writing to express my interest in the [Name of Scholarship] for the [academic year or term]. I am currently a [your current education level, e.g., high school senior, college student] at [Your School's Name]. I have demonstrated [mention any qualifications or achievements relevant to the scholarship]. Through my experiences in [mention any relevant extracurricular activities, volunteer work, or work experience], I have developed [skills or qualities that make you a strong candidate for the scholarship].

The support from the [Name of Scholarship] will significantly contribute to my education in [your intended field of study]. I am committed to [explain your career goals and how the scholarship will help you achieve them].

Thank you for considering my application. I look forward to the opportunity to further discuss my qualifications.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]