

[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]  
[Date]

[Owner's Name]  
[Owner's Address]  
[City, State, Zip Code]

RE: Notice of Repossession

Dear [Owner's Name],

This letter serves as a formal notice regarding the repossession of your recreational vehicle (RV) identified as [RV Make, Model, VIN/Serial Number] due to non-payment/default under the terms of your financing agreement dated [Original Agreement Date].

As of this date, there remains an outstanding balance of [Amount Due], which was due on [Due Date]. Despite previous communications, the balance remains unpaid.

Please be advised that our company, [Your Company Name], will proceed with the repossession of the RV on [Proposed Date of Repossession]. If you believe this action to be in error or wish to resolve this matter prior to repossession, please contact us immediately at [Phone Number] to discuss potential payment arrangements or disputes.

Your failure to respond may result in the forfeiture of your RV, and additional fees may apply as per your contract.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]