

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Internal Revenue Service
[Appropriate IRS Address]

Subject: Tax Identity Theft Notification

Dear Sir or Madame,

I am writing to notify you of an identity theft incident involving my tax information. I believe that my Social Security Number has been compromised and used unlawfully for tax filing purposes.

****Personal Information:****

- Name: [Your Full Name]
- Social Security Number: [Your SSN]
- Address: [Your Address]
- Date of Birth: [Your DOB]

****Details of the Incident:****

- Description of the identity theft incident (include dates if known):
[Provide a brief description of how you discovered the identity theft, any fraudulent activity that has occurred, and any correspondence you have had with the IRS or law enforcement.]

I have taken the following actions:

1. I have filed a report with the Federal Trade Commission (FTC) at IdentityTheft.gov.
2. I have reported the identity theft to my local police department.
3. I have also notified my financial institutions of the incident.

I request that you take appropriate measures to protect my tax account and ensure that no further fraudulent returns are processed in my name. Please contact me at the phone number or email address listed above if you need any further information or documentation regarding this matter. Thank you for your attention to this urgent issue.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]