

[Your Name]

[Your Address]

[City, Postcode]

[Email Address]

[Phone Number]

[Date]

Customer Service Team

QVC UK

[QVC Address]

[City, Postcode]

Dear QVC Customer Service Team,

Subject: [Brief description of your reason for writing]

I hope this letter finds you well. I am writing to [state your purpose clearly, e.g., inquire about a recent purchase, provide feedback, request assistance, etc.].

[In the following paragraph(s), provide more details about your situation, including any relevant order numbers, dates, or specific concerns you may have.]

I appreciate your attention to this matter and look forward to your prompt response. Thank you for your assistance.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]