

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC UK

[QVC Address]
[City, Postcode]

Dear QVC Customer Service Team,

Subject: [Brief Description of Your Issue/Inquiry]

I hope this letter finds you well. I am writing to bring to your attention a matter concerning [provide a brief explanation of your issue or question].

[Provide detailed information about the issue, including any relevant order numbers, dates, and descriptions of the product or service.]

I would appreciate your assistance in resolving this matter. [If you have a specific request, state it here.]

Thank you for your attention to this issue. I look forward to your prompt response.

Yours sincerely,

[Your Name]