

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recruiter's Name]

QVC

[Company Address]
[City, State, Zip Code]

Dear [Recruiter's Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to express my interest in the [specific position title] at QVC, as advertised [mention where you found the job posting]. With my background in [your field/industry] and a strong passion for [relevant skills or expertise], I am excited about the opportunity to contribute to your esteemed team.

In my previous role at [Your Previous Company], I successfully [briefly describe a relevant achievement or responsibility]. This experience honed my abilities in [mention relevant skills or tools], which I believe align closely with QVC's mission of [briefly reference the company's mission or values].

I am particularly drawn to this position because [explain what specifically attracts you to QVC and this role]. I am eager to bring my [specific skills or experiences] to help the team [mention specific goals or values related to the company].

I would be thrilled to discuss how my background, skills, and enthusiasms align with the needs of QVC. Thank you for considering my application. I look forward to the possibility of contributing to your team and am excited about the opportunity to speak with you.

Sincerely,

[Your Name]

[Attachment: Resume]