

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],  
I am writing to express my interest in the [Position Title] position at QVC, as advertised on [where you found the job listing]. With my background in [Your Relevant Experience or Skills] and a passion for [Industry/Relevant Interests], I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company/Organization], I successfully [describe a relevant achievement or responsibility that showcases your qualifications]. This experience honed my skills in [related skills relevant to the position], making me a strong candidate for this role at QVC.

I am particularly drawn to this position because [mention specific reasons related to QVC or the role that resonate with you]. I believe that my unique perspective and dedication to [relevant value or goal] align well with QVC's mission to [mention any known company values or missions].

I am excited about the possibility of joining QVC and contributing my expertise to your team. Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your team.

Sincerely,  
[Your Name]