

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

QVC

[QVC Address]  
[City, State, Zip Code]

Dear QVC Customer Service,

I hope this letter finds you well. I am writing to inquire about  
[specific merchandise details, e.g., availability, specifications,  
pricing, etc.].

I am particularly interested in [describe the product, including any  
specific model numbers or descriptions]. Additionally, I would like to  
know [any specific questions or clarifications needed].

Thank you for your attention to my inquiry. I look forward to your prompt  
reply.

Sincerely,

[Your Name]