

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

QVC

[QVC Address]

Dear QVC Customer Service,

Subject: Complaint regarding [specific product or service]

I am writing to formally express my dissatisfaction with [mention the specific issue: defective product, poor service, etc.].

On [date of purchase], I purchased [product name/description] from [purchase platform, e.g., website, TV]. Unfortunately, [describe the issue in detail: what happened, how it deviated from expected quality or service].

Despite my attempts to resolve this matter by [mention any previous communications, returns, or complaints], I have not received a satisfactory response.

I kindly request [state what you would like QVC to do: refund, replacement, etc.]. I believe this is a reasonable request considering the circumstances.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]