

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[QVC Address]
[City, State, Zip Code]

Dear QVC Customer Service,

Subject: Service Complaint

I am writing to formally express my dissatisfaction with a recent experience I had with QVC. On [insert date of purchase], I ordered [insert item name and order number]. Unfortunately, [briefly describe the issue - e.g., the item arrived damaged, incorrect item sent, poor customer service, etc.].

Despite my attempts to resolve the matter by [mention any actions you took, e.g., calling customer service, emailing, etc.], the issue remains unresolved. [Optional: include any details about the responses you received, if applicable.]

I value QVC as a retailer and hope to see improvements in customer service. I would appreciate any assistance you can provide in resolving this matter promptly. Please feel free to contact me at your earliest convenience.

Thank you for your attention to this issue.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]