

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

QVC

[QVC Address]  
[City, State, Zip Code]

Dear QVC Customer Service,

I am writing to express my dissatisfaction with my recent order, [Order Number], placed on [Order Date].

[Describe the specific issue with the product or service, such as it being defective, not as described, late delivery, etc.]

I have always appreciated QVC's commitment to quality, which is why this experience is particularly disappointing. I would like to request [a refund, replacement, etc.] for this issue.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your QVC Account Number, if applicable]