

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[QVC Address]
[City, State, Zip Code]

Dear QVC Customer Service,

Subject: [Brief Description of Complaint]

I am writing to express my concern regarding [specific product or service issue] that I recently experienced on [date of purchase or interaction].

[Describe the issue in detail, including any relevant order numbers or transaction IDs.]

Despite my initial expectations, [explain how the product/service did not meet your standards or what the problem was in specific terms].

I would appreciate your assistance in resolving this matter. [State what you would like to happen, such as a refund, replacement, or further assistance.]

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]