

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC, Inc.

[QVC Address]
[City, State, Zip Code]

Dear QVC Customer Service,

Subject: Complaint Regarding [Specific Issue]

I hope this message finds you well. I am writing to formally express my dissatisfaction regarding a recent experience with QVC. On [date of purchase], I placed an order for [describe product, including item number if available] and received it on [date received].

Unfortunately, the product did not meet my expectations due to [explain the issue, e.g., it was defective, the wrong item was sent, it did not match the description, etc.]. This has caused a great deal of inconvenience, as I rely on your products for [briefly explain personal relevance, if applicable].

I have already attempted to resolve this issue by [detail any previous attempts to contact customer service or returns]. However, I have not yet received a satisfactory response.

I would appreciate your assistance in resolving this matter promptly. I would like [state your desired resolution, e.g., a refund, exchange, or replacement].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]