

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

QVC

[QVC Address]
[City, State, Zip Code]

Dear QVC Customer Service,

Subject: Complaint Regarding [Brief Description of the Issue]

I hope this letter finds you well. I am writing to bring to your attention a concern I have experienced with my recent purchase from QVC.

Order Number: [Your Order Number]

Purchase Date: [Purchase Date]

[Describe the issue in detail: what the problem is, how it affected you, and any relevant information regarding the product or service.]

I have already attempted to resolve this issue by [mention any previous attempts to contact customer service or seek a resolution].

Unfortunately, I have not received a satisfactory outcome.

I would appreciate it if you could [specify what resolution you are seeking, e.g., a refund, exchange, etc.].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]