

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Qatar National Bank

[QNB Branch Address]

[City, State, Zip Code]

Subject: Inquiry Regarding [Specific Inquiry Topic]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about
[specific details of your inquiry, e.g., account status, loan
application, service information].

My account number is [Your Account Number], and I have been a customer
since [Year]. I would appreciate it if you could provide me with
[specific information requested, e.g., current account balance, interest
rates, requirements for a loan, etc.].

Please let me know if you require any further information or
documentation to assist with my inquiry. I look forward to your prompt
response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]