

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Position]

QNB Bank

[Bank Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Intent

I am writing to express my intent to [describe the purpose, e.g., open a new account, apply for a loan, etc.] with QNB Bank. I have researched several financial institutions and found that QNB Bank aligns best with my financial goals and values.

[Briefly discuss your background, relevant experience, or reasons for choosing QNB Bank. Include any specific details about your financial needs or objectives.]

I am particularly impressed by [mention any specific services, benefits, or programs offered by QNB Bank that attracted you], and believe that a partnership with your institution will be mutually beneficial.

I look forward to discussing my intentions further and exploring the available options with QNB Bank. Thank you for considering my request.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]