

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]

Qatar National Bank (QNB)

[Recipient Address]
[City, State, Zip Code]

Subject: Agreement Letter

Dear [Recipient Name],

I hope this letter finds you well. This letter serves as a formal agreement between [Your Company Name] and Qatar National Bank (QNB) regarding [brief description of the purpose of the agreement].

****1. Parties Involved****

- [Your Company Name]
- Qatar National Bank (QNB)

****2. Scope of Agreement****

[Detailed description of the scope of the agreement, including obligations, services, or products involved]

****3. Terms and Conditions****

[List specific terms and conditions regarding the agreement, including timelines, responsibilities, and any payment terms]

****4. Duration****

This agreement will commence on [start date] and will remain in effect until [end date], unless terminated earlier in accordance with the terms outlined herein.

****5. Confidentiality****

Both parties agree to maintain confidentiality regarding any proprietary information shared in the course of this agreement.

****6. Governing Law****

This agreement shall be governed by and construed in accordance with the laws of [Your Jurisdiction].

Please sign below to indicate your acceptance of this agreement and return a copy to me by [return date].

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]
[Your Company Name]

Accepted by:

[Recipient Signature]
[Recipient Printed Name]
[Recipient Title]

Qatar National Bank (QNB)

[Date]