

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
QNAP Systems, Inc.
[QNAP Address]

[City, State, Zip Code]

Subject: Request for Assistance with [Product Name/Issue]

Dear QNAP Customer Service,

I hope this message finds you well. I am writing to seek assistance regarding [briefly describe the product or issue, e.g., a malfunctioning NAS device model XYZ, serial number 123456].

I purchased the product on [purchase date], and since [describe the issue you are facing], I have experienced [elaborate briefly on any troubleshooting steps you've taken or errors encountered].

I would appreciate it if you could provide guidance or support to resolve this matter. Please let me know if you need any further information from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Optional: Your QNAP Account Number]