

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

QNAP Customer Service

[QNAP Address]
[City, State, ZIP Code]

Subject: Service Request for QNAP Product

Dear QNAP Customer Service,

I hope this message finds you well. I am writing to request assistance regarding my QNAP product, [insert product model and serial number], which I purchased on [purchase date].

Description of the issue:

[Provide a detailed description of the problem you are experiencing, including any error messages or unusual behavior.]

Actions taken to resolve the issue:

[List any troubleshooting steps you have already attempted.]

I would appreciate your guidance on how to proceed with this matter.

Please let me know if you require any additional information or if there are specific steps I should follow to facilitate this service request.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]
[Your Title/Position, if applicable]
[Company Name, if applicable]