

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Department/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to provide my support for [Applicant's Name] in their application for a Queensland passport.

[Insert brief introduction of yourself and your relationship to the applicant.]

[Describe the applicant's character, background, and reasons for applying for the passport. Include any relevant experiences or qualifications that may strengthen their application.]

[Mention any specific instances that demonstrate the applicant's reliability, responsibility, and commitment to following travel regulations.]

I wholeheartedly believe that [Applicant's Name] would be an excellent representative of Queensland and would make beneficial use of their passport. Their travels will not only contribute to their personal growth but also reflect positively on our community.

Thank you for considering this letter of support. I am confident that [Applicant's Name] will fulfill all requirements and obligations associated with travel and will uphold the values of our great state.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position (if applicable)]

[Your Organization (if applicable)]