

[Your Name]
[Your Address]
[City, State, Postcode]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[School/Organization Name]
[Address]
[City, State, Postcode]

Dear [Recipient's Name],

Subject: Proposal for Change in QLD School Curriculum

I hope this letter finds you well. I am writing to propose a change to the Queensland school curriculum that aims to [briefly describe the purpose of the change, e.g., improve student engagement, enhance critical thinking skills, etc.].

[Paragraph 1: Explain the current curriculum and its limitations. Highlight any issues that the proposed change seeks to address.]

[Paragraph 2: Outline the proposed changes in detail. Include specific subjects, grade levels, and any resources or methodologies that will be implemented.]

[Paragraph 3: Discuss the benefits of the proposed changes for students, teachers, and the wider community. Include any research or data that supports your proposal.]

I believe that implementing these changes will provide [students/teachers] with the tools they need for success and inspire a love of learning. I would appreciate the opportunity to discuss this proposal further and explore ways we can collaborate to improve our curriculum.

Thank you for considering this important matter. I look forward to your response.

Sincerely,

[Your Name]
[Your Position/Title, if applicable]