

[Your Name]
[Your Address]
[City, State, Postcode]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Postcode]

Dear [Recipient's Name],

Subject: Invitation to Visit Queensland, Australia

I hope this letter finds you well. I am writing to formally invite you to visit me in Queensland, Australia. I would be delighted to host you during your stay from [start date] to [end date].

During your visit, we can explore various attractions, including [mention specific places or activities, e.g., beaches, national parks, cultural events]. I believe this trip will allow you to experience the beauty and diversity of Queensland.

I will be responsible for your accommodation and local transportation during your stay. Additionally, if necessary, I am happy to assist with your visa application process.

Please let me know your travel plans, and if you require any further information or assistance. I look forward to your positive response and hope to see you soon.

Warm regards,

[Your Name]

[Your Signature (if sending a hard copy)]