

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]
[Recipient Name]
[Title]

Queensland Health
[Address]
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Inquiry Regarding Queensland Health Services

I hope this letter finds you well. I am writing to formally inquire about
[specific issue or topic related to Queensland Health services].

[Provide details of your inquiry, including any relevant background
information, your concerns, and any specific questions you may have.]

I appreciate your attention to this matter and look forward to your
response.

Thank you for your time.

Sincerely,

[Your Name]
[Your Title, if applicable]
[Your Organization, if applicable]