

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! It's been a while since we last caught up, and I've been thinking about all the fun times we had together.

[Share a personal update or story, such as a recent event in your life.]

I would love to hear what you've been up to! Have there been any exciting adventures or new projects in your life?

Let's plan a time to chat or meet up soon! I miss our [specific activity you enjoyed together, e.g., coffee dates, movie nights, etc.].

Take care and write back when you can!

Warm regards,

[Your Name]