

[Your Name]
[Your Position]
[Your Institution/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title/Position]
[QHS Program/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Applicant's Name] for the [specific program or position] at [QHS Program/Organization Name]. I have had the pleasure of working with [him/her/them] for [duration] in my capacity as [Your Position] at [Your Institution/Organization].

Throughout our time together, I have witnessed [Applicant's Name] demonstrate exceptional [mention key qualities relevant to the program, e.g., leadership, dedication, skill]. [He/She/They] has consistently shown [specific examples of achievements or experiences that highlight the applicant's qualifications].

[Include additional paragraphs to elaborate on the applicant's capabilities, experiences, and any relevant projects or contributions that align with QHS's values and mission.]

I have no doubt that [Applicant's Name] will bring [his/her/their] passion and skills to the [QHS Program/Organization Name] and make a significant impact. I wholeheartedly support [his/her/their] application and believe [he/she/they] will thrive in this environment.

Thank you for considering [Applicant's Name] for this opportunity. Please feel free to contact me if you need any further information.

Sincerely,

[Your Name]
[Your Position]
[Your Institution/Organization]