

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Property Transfer Notification

I hope this letter finds you well. I am writing to formally notify you of the transfer of property ownership as per the last wishes of [Deceased's Name], our [relation, e.g., parent, grandparent].

**\*\*Property Details:\*\***

- Property Address: [Property Address]
- Legal Description: [Legal Description of Property]
- Current Ownership: [Deceased's Name]

As per the provisions of the will dated [Date of Will], the property has been bequeathed to you as one of the heirs. The transfer of ownership will take effect immediately, and all necessary documents have been prepared for recording.

Please acknowledge receipt of this letter and confirm your acceptance of the property transfer. Feel free to reach out if you have any questions or require further information.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]