

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Real Estate Transfer Agreement

I hope this letter finds you well. This correspondence serves as the formal agreement for the transfer of real estate property located at [Property Address] between [Seller's Name] ("Seller") and [Buyer's Name] ("Buyer").

1. ****Property Details****:

- Property Address: [Property Address]
- Legal Description: [Insert Legal Description]

2. ****Purchase Price****:

The total purchase price for the property is [Amount in Dollars] (USD) to be paid as follows:

- Deposit: [Amount] due by [Date]
- Balance: [Amount] due by [Closing Date]

3. ****Closing Date****:

The closing of this transaction will occur on [Closing Date].

4. ****Contingencies****:

This agreement is subject to the following contingencies:

- [List any contingencies, e.g., financing, inspections, etc.]

5. ****Additional Terms****:

- [Any additional terms or conditions]

Please review this agreement and provide your signature below if you agree to the terms outlined herein.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title, if applicable]

Agreed and Accepted:

[Recipient's Signature]
[Recipient's Printed Name]
[Date]
[Witness Signature, if necessary]
[Witness Printed Name]
[Date]