

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Holiday Promotion - [Promotion Title]

We hope this letter finds you in good spirits as the holiday season approaches! At [Your Company Name], we are excited to announce our special holiday promotion designed just for you.

From [start date] to [end date], enjoy [describe promotion - e.g., "20% off your entire purchase," "free shipping on orders over \$50," etc.].

This is a perfect opportunity to find the ideal gifts for your loved ones or to treat yourself!

To take advantage of this offer, simply [explain how to redeem the promotion - e.g., "use the code HOLIDAY20 at checkout," "visit our store and mention this letter," etc.].

Thank you for being a valued customer. We wish you and your family a joyful holiday season filled with warmth and happiness!

Best wishes,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

[Company Website]