

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]
[Judge's Name]
[Name of the Court]
[Court Address]
[City, State, ZIP Code]

RE: Probation Violation Case No. [Case Number]

Dear [Judge's Name],

I am writing to address the notice of probation violation dated [date of notice]. I understand the seriousness of the situation and would like to provide my perspective regarding the circumstances that led to this violation.

[Briefly explain the violation, acknowledging responsibility and providing context if applicable. Discuss any challenges faced and steps taken to avoid future violations.]

I assure you that I take my obligations seriously and have [mention any actions taken since the violation to demonstrate commitment to compliance, such as attending counseling, community service, or other constructive activities].

I respectfully request the court's understanding and consideration regarding my situation. I am committed to fulfilling the conditions of my probation and making positive changes in my life.

Thank you for your time and consideration. I look forward to the opportunity to discuss this matter further.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Case Number]