

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Probation Officer's Name]
[Probation Office Address]
[City, State, Zip Code]

Dear [Probation Officer's Name],

I am writing this personal statement regarding my recent probation violation. I take full responsibility for my actions and sincerely apologize for not adhering to the terms of my probation.

[Briefly explain the circumstances of the violation. Be honest and straightforward.]

I understand that my actions have consequences, and I am committed to making better choices moving forward. [Discuss any steps you have taken since the violation to improve your situation, such as attending counseling, finding employment, or engaging in community service.]

I acknowledge the importance of the probation conditions set forth and the purpose they serve in my rehabilitation. I am deeply remorseful for my actions and their impact on my life and the lives of others.

Thank you for considering my statement. I am hopeful for the opportunity to demonstrate my commitment to rehabilitation and to contribute positively to society.

Sincerely,
[Your Name]