

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

The Honorable [Judge's Name]
[Court Name]
[Court Address]
[City, State, ZIP Code]

Dear Judge [Judge's Last Name],

I hope this letter finds you well. I am writing to address the probation violation brought before the court on [date of the hearing]. I understand the seriousness of the situation and would like to express my sincere apologies for my actions.

[Briefly explain the circumstances that led to the probation violation, taking full responsibility for your actions.]

Since the violation, I have taken [list any steps you have taken to rectify the situation, such as attending counseling, completing community service, or engaging in rehabilitation programs]. I am committed to making positive changes in my life and ensuring that I do not repeat my previous mistakes.

I respectfully ask for your understanding and leniency, as I am dedicated to complying with all terms of my probation moving forward. I genuinely want to prove that I can be a responsible and contributing member of the community.

Thank you for considering my request. I appreciate your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]