

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Department/Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for permanent residency in [Country] under the [specific PR category, if applicable].

[Brief introduction about yourself, your background, and reasons for applying for PR.]

[Explain your qualifications, skills, and contributions you can make to the community or country.]

I have attached the required documents for your review, including [list of documents].

Thank you for considering my application. I look forward to your positive response.

Sincerely,
[Your Name]